

164_PRO_Carbon Reduction Plan

Contents

1. Commitment to Achieving Net Zero.....	1
2. Scope	1
3. Publication Date	1
4. Baseline Emissions Footprint	2
5. Emissions Reductions Targets	2
6. Carbon Reduction Projects	2
7. Declaration and Sign Off	3

Amendment Record

Date	Issue	CR	Reason for Amendment	Author
10/08/2023	001		Initial version	Stella Morris
17/08/2024	002	1937	Include "Publication Date"	Stella Morris

1. Commitment to Achieving Net Zero

- 1.1. **C-Pro Direct Ltd** is committed to achieving Net Zero emissions by 2050. C-Pro Direct will keep this date under review, bringing it forward if possible as its carbon reduction plans develop.

2. Scope

- 2.1. The scope of the plan covers all C-Pro Direct facilities and activities.

3. Publication Date

- 3.1. The publication of this plan is **04 November 2023**

4. Baseline Emissions Footprint

Baseline Year: 2022/23 (1 May 2022 – 30 April 2023)		
Additional Details relating to the Baseline Emissions calculations. This baseline represents our first calculation of the carbon footprint of the business		
Baseline year emissions (tCO₂e):		
Scope 1	9.3	
Scope 2	7.5	
Scope 3	66.3	
Included Scope 3 categories	3. Fuel- and energy-related activities	8.6
	4. Upstream transportation & distribution	17.2 ¹
	5. Waste generated in operations	0.2
	6. Business travel	1.9
	7. Employee commuting	16.4 ²
	9. Downstream transportation & distribution	22.0 ³
Total Emissions	132.2	

5. Emissions Reductions Targets

- 5.1. C-ProDirect is committed to achieving Net Zero emissions by 2050 at the latest. C-Pro Direct will keep this date under review, bringing it forward if possible as the carbon reduction plans develop. C-Pro Direct will expand the scope of its carbon footprinting over time, as data and resources allow. This will include emissions from the supply chain for the materials that go in to its products. C-Pro Direct will undertake a process of engagement with suppliers to start gathering the necessary data.
- 5.2. C-Pro Direct will consider setting nearer-term targets for carbon reduction and will pay particularly close attention to the carbon intensity of the business so that any continued growth in the business is as carbon lean as possible.

6. Carbon Reduction Projects

- 6.1. Completed Carbon Initiatives. The following environmental management measures and projects have been completed :

¹ This is an expenditure-based calculation.

² This includes emissions from employee teleworking, which is a sub-category of Category 7.

³ This is an expenditure-based calculation.

Lib. Ref:	164_PRO	Rev:	002
Title:	Carbon Reduction Plan		

- 6.1.1. C-Pro Direct has an Environmental Management System in place.
- 6.1.2. C-Pro Direct has achieved Green Small Business Certification in November 2023, having developed an environmental policy and comprehensive action plan addressing all of the significant environmental impacts of the business
- 6.1.3. C-Pro Direct separates all recyclable waste, including textiles and batteries.
- 6.1.4. Business travel has been reduced through use of video-conferencing.
- 6.1.5. Company cars are Battery Electric Vehicles, reducing the emissions associated with business travel and commuting.
- 6.2. Planned Carbon Reduction Initiatives. C-Pro Direct’s environmental action plan commits to the implementation of further measures which are anticipated will reduce the carbon intensity of the business, such as:
 - 6.2.1. Conducting a greening assessment of our premises, including exploring the feasibility of improvements in energy efficiency and the installation of renewable and low carbon energy sources.
 - 6.2.2. Implementing more stringent environmental requirements in our supplier evaluation processes.
 - 6.2.3. Further improvements in the environmental sustainability of packaging used.
 - 6.2.4. Maximising the use of land- and sea-based freight.
 - 6.2.5. Facilitating access to low-emission vehicles for our employees.
 - 6.2.6. Ensuring environmentally responsible purchasing
 - 6.2.7. Changing packaging to be more environmentally friendly

7. Declaration and Sign Off

- 7.1. This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.
- 7.2. Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard⁴ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting⁵.
- 7.3. Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard⁶.

This Carbon Reduction Plan has been reviewed and signed off by the Directors of C-Pro Direct and its management team.

NAME : Stella Morris

SIGNATURE : *Stella Morris*

POSITION : Director

DATE 04/11/2023

NAME: Philip Morris

SIGNATURE : *Philip Morris*

POSITION : Director

DATE : 04/11/2023

⁴ <https://ghgprotocol.org/corporate-standard>

⁵ <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

⁶ <https://ghgprotocol.org/standards/scope-3-standard>